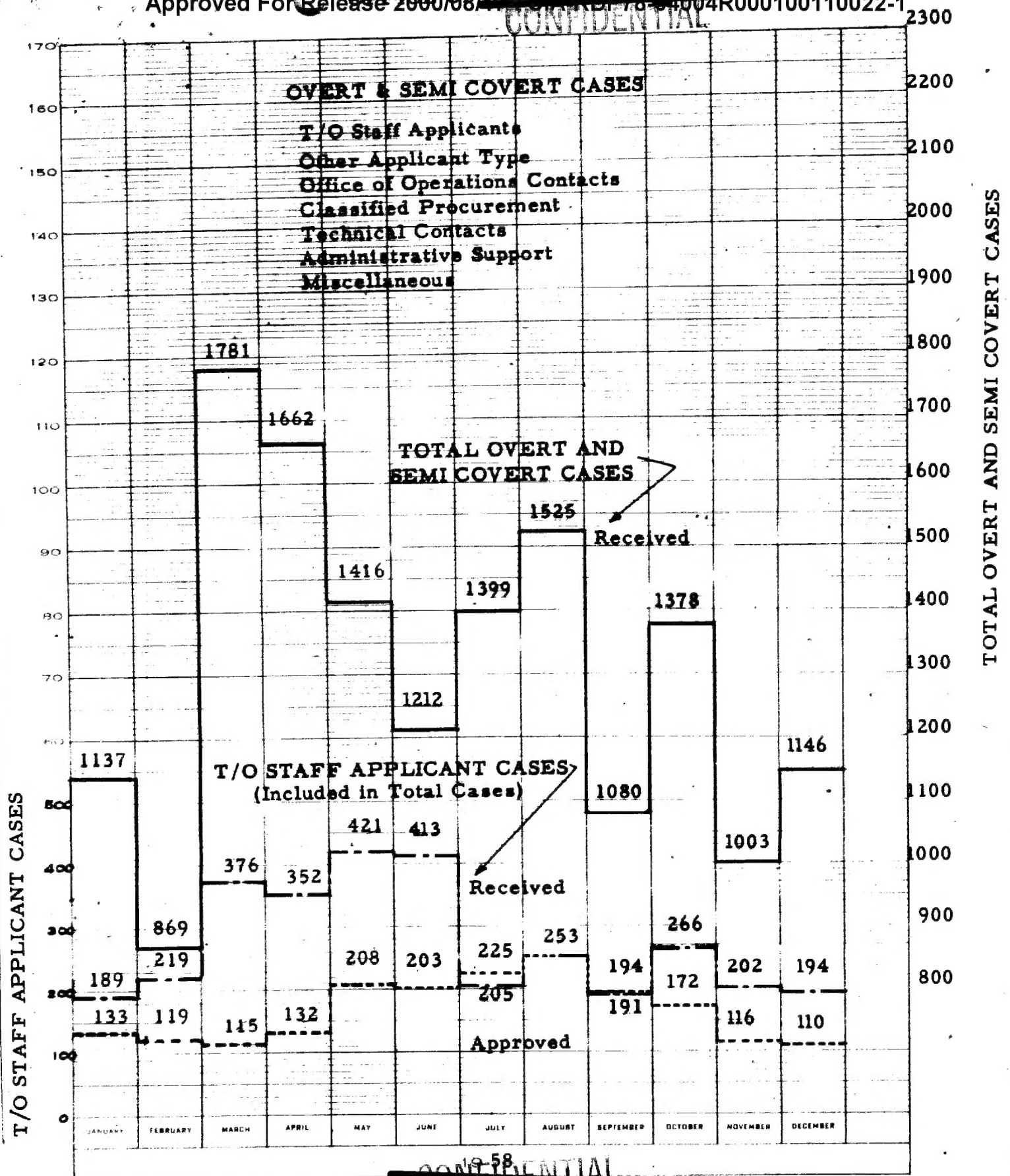


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OFFICE OF SECURITY

STATUS OF OVERT AND SEMI-COVERT CASES

Month of December 19 58

TYPE OF CASE	PEND Beginning of Month	RECD During Month	PROCESSED					PENDING	
			Appd	Dis- Appd	Can- celed	Other Action	Total	Defd	Reg
1. APPLICANT TYPE									
a. T/O Staff Applicants	503	194	110	22	34*	32	198	25	474
b. Other Full Fld. Inves.	690	439	110	7	14	95	226	-	903
Totals	1193	633	220	29	48	127	424	25	1377
2. 	1544	321					478	-	1387
	96	30					21	-	105
Totals	1640	351					499	-	1492
3. CLASSIFIED PROCUREMENT	486	108					79	-	515
4. TECHNICAL CONTACTS	88	12					10	-	90
5. ADMIN. SUPPORT	80	38					29	-	89
6. MISCELLANEOUS	67	4					6	-	65
Totals	721	162					124	-	759
GRAND TOTALS	3554	1146					1047	25	3628

\* Of these cancelled, 7 were the result of Medical-Security-Personnel Review Panel action.

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**TAB**

OFFICE OF SECURITY

STATUS OF FIELD ACTIONS ON OVERT & SEMI-COVERT CASES

Month of December 19 58

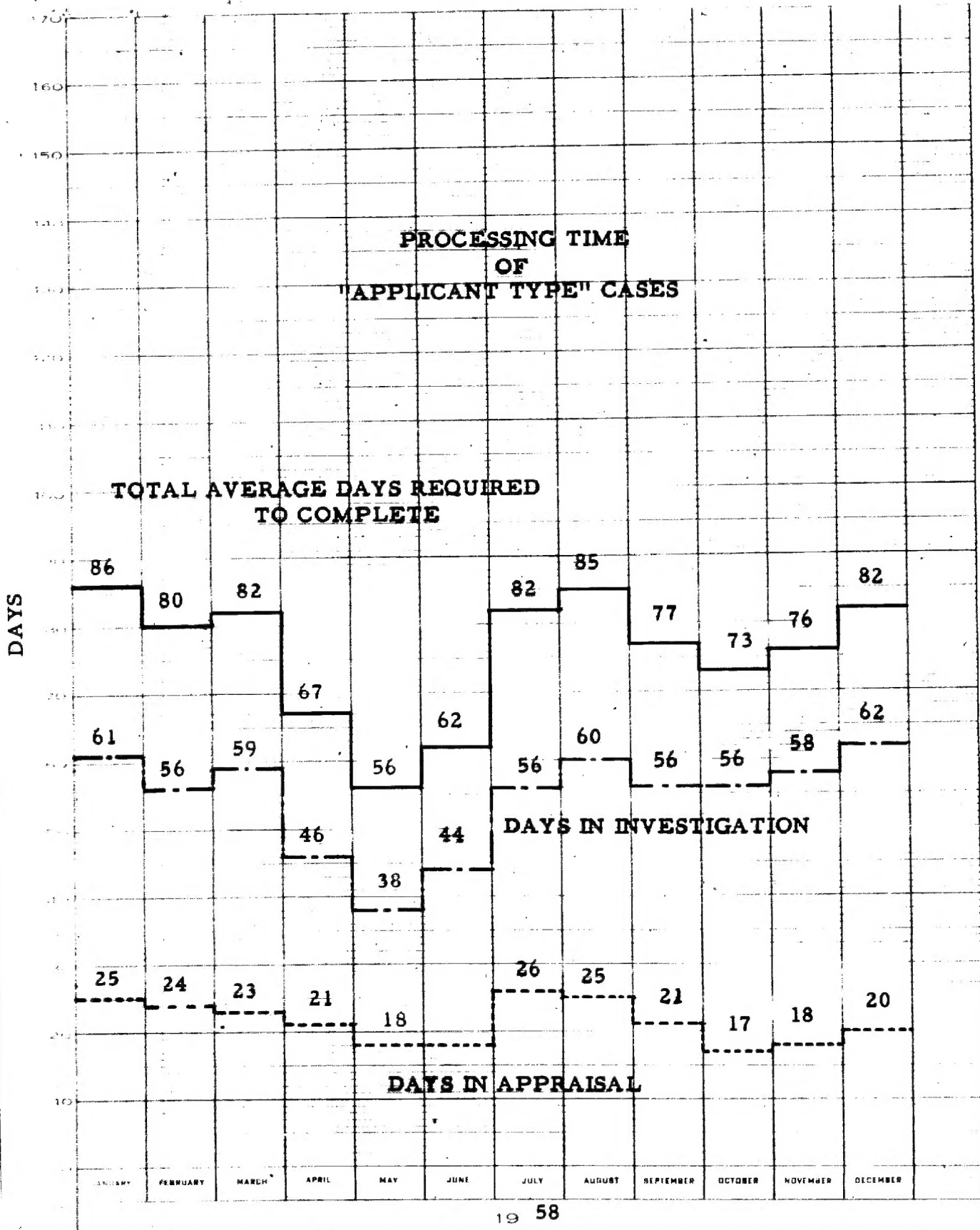
FIELD ACTIONS OR ASSIGNMENTS OF CASES SHOWN IN TABLE " "	PENDING Beginning of Month	RECEIVED During Month	COMPLETED During Month	PENDING End of Month
Field Office for full field investigation	924	481	483	922
DFO for Name Checks Only	1067	587	626	1028
Unassigned				
Other				
TOTALS	1991	1068	1109	1950

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OFFICE OF SECURITY

TIME FACTORS IN PROCESSING OVERT & SEMI-COVERT CASES

Month of December 1958

1. PROCESSING TIME (For <u>127</u> Regular Cases)			
Time required during month to process to Approval or Disapproval, "Applicant Type" cases received from Office of Personnel  (Average number of Days):	DAYS  in  INVESTIGATION	DAYS  in  APPRAISAL	TOTAL  DAYS
	62	20	82

2. ANALYSIS OF PROCESSING TIME	CASES
a. Less than 30 days	2
b. 31 to 60 days	19
c. 61 to 90 days	66
d. 91 to 120 days	28
e. 121 to 150 days	11
f. over 150 days	1

3. CASES PENDING OVER 90 DAYS	STATUS	
Number of "Applicant Type" cases received from Office of Personnel and pending more than 90 days	Deferred	Regular
	4	62
	Total 4	62

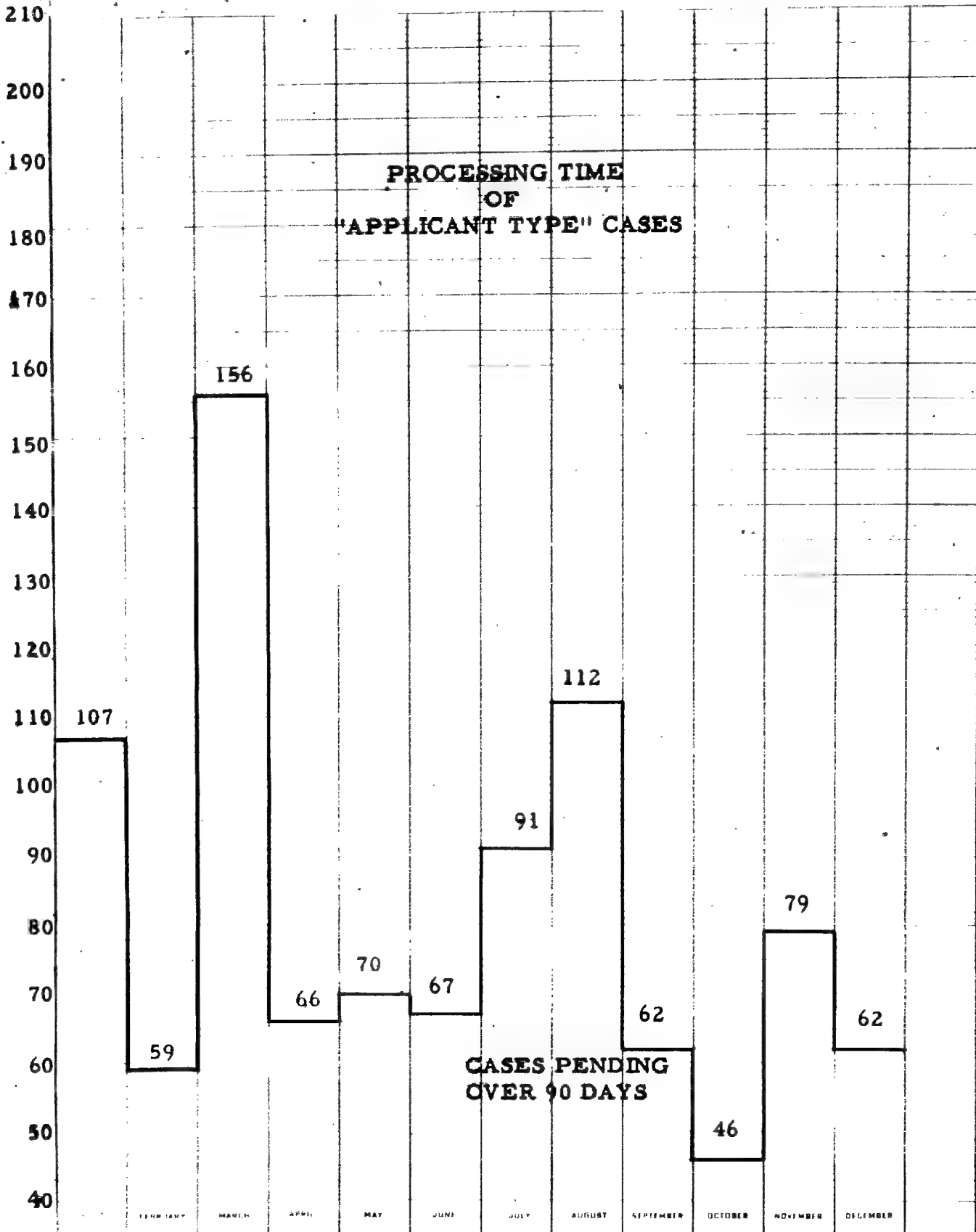
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OFFICE OF SECURITY

CONTROL, SUPPORT AND SERVICE OF OVERT ACTIVITIES

Month of December 1958

ACTIVITY		ACTIONS
1. Requests for CIA record checks received from other agencies		2514
2. Security files reviewed in response to other agency requests (Requests pending over 10 days <u>218</u> )		152
3. Employee interviews (Returnees, Resignees, Official Travelers and Special)		344
4. Employees' transfer and reassignment actions reviewed		427
REQUESTS FOR APPROVAL OF:	Disapproved	Approved
5. Training at outside institutions	0	58
6. Private travel	1	17
7. Manuscripts, speeches, books, etc. (Total pages reviewed <u>539</u> )	0	13
8. Liaison contacts	8	701
9. Miscellaneous outside activities	10	345

TRAINING ACTIVITIES

1. Security personnel receiving training during month 23

2. Agency Security Indoctrination group lectures given 2

(Attendance 107)

3. Office of Security Man-Hours devoted to training

4. Office of Security maximum possible man-hours of December

5. Percentage of maximum possible man-hours devoted to training

6. Agency Security Reindoctrination group lectures given (241)

3

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OFFICE OF SECURITY

PHYSICAL SECURITY ACTIVITIES

Month of DECEMBER 19 58

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ACTIVITY	NUMBER
1. Security violations investigated and charged (Open safes, etc.)	55
2. Other security violations investigated and reported (Lost documents, etc.)	29
3. Night security inspections of offices by NSOs	124
4. Other security matters handled by NSOs after hours	1,589
6. Physical security surveys	23
7. Safe combinations changed	233
8. Safes repaired	453
9. Identification processes performed	60
10. Regular, Limited and Special badges issued	943
11. Visitor Passes issued (Total)	6,692
General	4,028
Applicants	452
Forgotten badges	562
Deliveries, etc.	1,650
12. Classified waste collected and destroyed (pounds)	161,000
13. Armed escort of classified material (domestic trips) (Man-hours expended <u>96<math>\frac{1}{2}</math></u> )	6
14. Safety inspections, investigations & miscellaneous safety actions Safety literature & posters distributed	64 1,700
15. Physical Security Actions for Overseas Stations	34
16. Other Domestic Physical Security Actions	31
17. Industrial Security Surveys Completed	1

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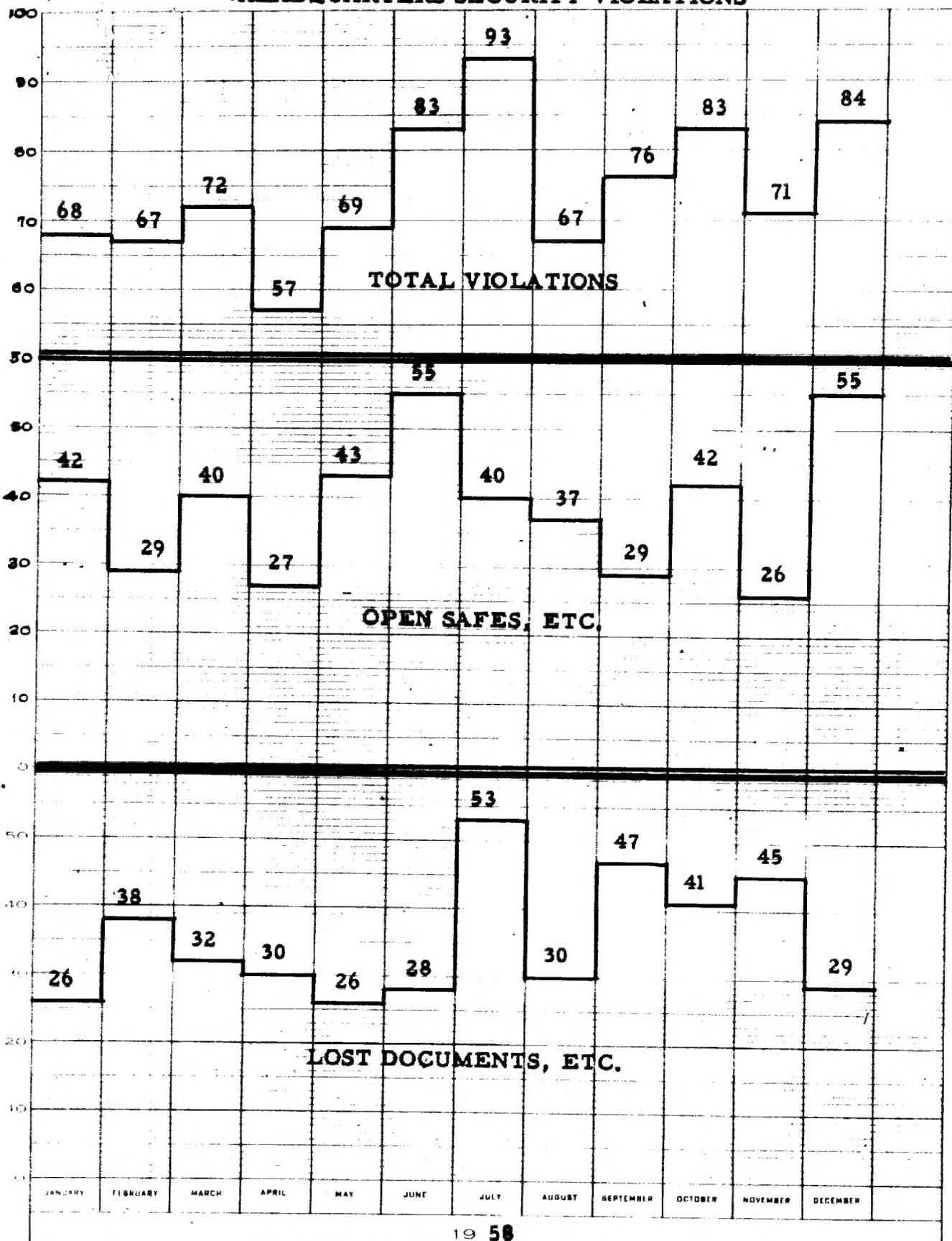


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OFFICE OF SECURITY

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HEADQUARTERS SECURITY VIOLATIONS



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Chart #6

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